



2012 Grant Policies & Procedures

Since its inception in 1923, discerning Virginia Baptists, often as their final act of Christian Stewardship, have made outright, bequest, or planned gifts to the Virginia Baptist Foundation, Incorporated for its charitable purposes. These sacrificial gifts have been entrusted to the sole care and discretion of the Foundation's Board of Trustees. To encourage and promote institutional stewardship, these gifted dollars form the corpus of our grant program. Grants will be considered by the Foundation's Board of Trustees that meets the following criteria:

PURPOSE

The purpose of our grant program is to fulfill Christ's Great Commission and to strengthen Virginia Baptists Kingdom Advance initiatives that address human spiritual, physical, mental, and emotional needs.

ELIGIBILITY REQUIREMENTS

Typed proposals will be accepted from agencies, churches, institutions, and ministry partners affiliated with the Baptist General Association of Virginia. These organizations must be tax exempt under Section 501(c)(3) of the Internal Revenue Code and engaged in educational, charitable and religious activities. Priority status will be given to first-time applicants.

AWARD AMOUNTS

Grants from the Foundation will range in amounts up to \$50,000. At the discretion of the Foundation's Board of Trustees, grant amounts greater than \$30,000 may be paid over several years. The approved payment schedule may not exceed three (3) years.

HOW DOES AN ORGANIZATION REQUEST A GRANT?

Baptist General Association of Virginia ministry partners wishing to apply for a grant from the Foundation must submit a completed Grant Application. Grant Applications are available on the Foundation's website (www.vbfinc.org). Grants are not awarded for operational support. Grants are awarded for specific projects or programs. Grant Applications must be accompanied by a formal Letter of Intent. Letters of Intent must not exceed two pages in length and should: 1) Explain the organization's mission; 2) Describe the usage of the requested funds; 3) Include a budget summary of major expense and income items.

APPLICATION DEADLINE

The deadline for completed Grant Applications and Letters of Intent is December 31 of each calendar year. This deadline is a postmark deadline. When a deadline occurs on a weekend, the deadline is automatically extended to the following business day. We cannot accept Grant Applications or Letters of Intent sent by e-mail or facsimile. Grantees and non-grantees will be notified by the Foundation in writing. The Foundation reserves the right to publicize the name of the grantees, the amount of the grant as well as its purposes.



2012 Grant Application

GUIDELINES AND REQUIREMENTS

- Applications must be typed.

Handwritten applications will not be reviewed by the VBF Grant Committee

- Applications are limited to one per sponsoring organization.
- Grants are awarded for specific projects or programs.
Grants are not awarded for operational purposes.

Sponsoring Organization: _____

Amount Requested: \$ _____

Contact Person: _____ Title: _____

Mailing Address: _____

City: _____ State _____ Zip: _____

Telephone: (_____) _____

E-Mail: _____

Is this a new or first-time ministry project? _____

Briefly describe the scope of the project (Type of Actions, Intent and Impact): _____

Why is the project necessary? _____

What are the anticipated results of the project? _____

2012 Grant Application...continued

Are there programs or organizations within your area addressing this need? _____

What funding or financial commitment is the sponsoring organization providing? _____

Have other resources been explored or requested? _____

Has the project been discussed with the leadership of your organization and the executive leadership of the Virginia Baptist Foundation? _____

If so, with whom and what was the VBF's reaction? _____

If not, why not? _____

If this grant request is not approved by the Virginia Baptist Foundation, what affect will the loss of financial support have on the ministry project? _____

Please enclose any materials which may be helpful to the committee in understanding the program/ministry and this grant request. Grantees and non-grantees will be notified by February 2011. The Virginia Baptist Foundation will prepare a press release informing our Virginia Baptist family of the grantees and the purpose of the respective grants.

Applications must be postmarked by December 31, 2011

Forward the completed grant application to:
THE VIRGINIA BAPTIST FOUNDATION, INC.
Attn: Grant Committee
2828 Emerywood Parkway
Richmond, VA 23294